

Betty
Belleveaux Gen'l Radio Customer service
ordered 2 ea W50-PI chokes Fri Oct 19 @ ~1/2 ea
phone



GENERAL RADIO COMPANY

WEST CONCORD, MASSACHUSETTS, U.S.A. 01781 TEL. 617 369-4400

Date: October 15, 1973

To: H Tracy Hall, Inc.
Post Office Box 7533
University Station
Provo, Utah 84602

Reference: P.O. P-2447

Attn: H. Tracy Hall

FOLD
HERE

Gentlemen:

To expedite and to reduce the paperwork for both our companies, we are writing this informal letter to ask your help clearing up the following problem. Please write your reply in the space below and return this form to us. It is a self-mailer and needs no postage. There is no need for you to keep a copy because if we need to write again, we will enclose a photocopy.

Enclosed please find our refund Check No. 74982 dated October 12, 1973, for \$21.00. This refund is being made because of the balance owed to you on your Order No. P-2447. You will recall, we received your Check No. 266 on 8-29-73 for \$1196.00, and our Invoice No. 54698-2 of 9-19-73 totalled \$1175.00. We trust your records now agree with ours. Thank you.

Enclosure (1)

Signed: Virginia C. Michael

Department: Credit

FOLD
HERE

Please write your reply here:

Signed: _____

Department: _____

Form 842